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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **APPLICANT INFORMATION** | | | | | | | | | | | | | | | | | | |
| Last Name | |  | | | | | | First |  | | | | M.I. | | Date | |  | |
| Street Address | | |  | | | | | | | | | | Apartment/Unit # | | | |  | |
| City |  | | | | | | | State |  | | | | ZIP |  | | | | |
| Phone |  | | | | | | | E-mail Address | |  | | | | | | | | |
| Date Available | | |  | | |  | | |  | | | Desired Wage | | |  | | | |
| Position Applied for | | | |  | | | | | | | | | | | | | | |
| Are you a citizen of the United States? | | | | | YES | | NO | | If no, are you authorized to work in the U.S.? | | | | | | | YES | | NO |
| Have you ever worked for this company? | | | | | YES | | NO | | If so, when? | |  | | | | | | | |
| Have you ever been convicted of a felony? | | | | | YES | | NO | | If yes, explain | |  | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **EDUCATION** | | | | | | | | | | | |
| High School | |  | | | | City/State |  | | | | |
| From |  | | To |  | Did you graduate? | YES | NO | | Degree | | |
| College |  | | | | | City/State |  | | | | |
| From |  | | To |  | Did you graduate? | YES | NO | | Degree | | |
| Other |  | | | | | City/State |  | | | | |
| From |  | | To |  | Did you graduate? | YES | NO | | Degree | | |
|  | | | | | | | | | | | |
| **REFERENCES** PLEASE LIST TWO PROFESSIONAL REFERENCES. | | | | | | | | | | | |
| Full Name | |  | | | | | | Relationship | | |  |
| Company | |  | | | | | | Phone | |  | |
| Address | |  | | | | | | | | | |
| Full Name | |  | | | | | | Relationship | | |  |
| Company | |  | | | | | | Phone | |  | |
| Address | |  | | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PREVIOUS EMPLOYMENT** | | | | |
| Company | | Phone # | | |
| City/State | | Supervisor | | |
| Job Title | | | Pay Rate: | $ |
| Responsibilities | | | | |
| From To | Reason for  Leaving | | | |
| May we contact your previous supervisor for a reference? YES NO | | | | |
| Company | | Phone # | | |
| City/State | | Supervisor | | |
| Job Title | | | Pay Rate: | $ |
| Responsibilities | | | | |
| From To | Reason for  Leaving | | | |
| May we contact your previous supervisor for a reference? YES NO | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Circle Days Available to Work: | Mon | Tues | Weds | Thur | Fri | Sat | Sun |
| Hours Available Each Day  (Fill in **ONLY** if you are not available all hours of operations) |  |  |  |  |  |  |  |

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature Date